



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

GOVT. PT. SHYAMACHARAN SHUKLA
COLLEGE, DHARSIWA, RAIPUR , DIST-
RAIPUR (C.G.)

- Name of the Head of the institution **Dr. (Smt.) Vinod Sharma**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **09893119114**
- Mobile no **7747011059**
- Registered e-mail **dharsiwacollege1989@gmail.com**
- Alternate e-mail **rashmikujur50@gmail.com**
- Address **GOVT. PT. SHYAMACHARAN SHUKLA
COLLEGE, DHARSIWA, RAIPUR , DIST-
RAIPUR (C.G.)**
- City/Town **Dharsiwa, Raipur**
- State/UT **Chhattisgarh**
- Pin Code **493221**

2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**

- Location **Rural**

- Financial Status UGC 2f and 12(B)
- Name of the Affiliating University Pt. Ravishankar Shukla University, Raipur, C.G.
- Name of the IQAC Coordinator Dr. G. Nag Bhargavi
- Phone No. 09981373012
- Alternate phone No. 9340630030
- Mobile 9981373012
- IQAC e-mail address bhargavi.nag24@gmail.com
- Alternate Email address gcollegedharsiwa@ymail.com

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://www.gpssc.in/College.aspx?PageName=AQAR%20Reports>

4. Whether Academic Calendar prepared during the year?

No

- if yes, whether it is uploaded in the Institutional website Web link:

5. Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|---------|-------|------|-----------------------|---------------|-------------|
| Cycle 1 | B | 2.02 | 2019 | 08/02/2019 | 07/02/2024 |

6. Date of Establishment of IQAC

14/12/2012

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|------------------------------|------------------|-----------------------------|----------|
| Govt pt. Shyamacharan Shukla College Dharsiwa | Wages | State Government | 2021 | 1,00,000 |
| Govt pt. Shyamacharan Shukla College Dharsiwa | Travelling Allowance | State Government | 2021 | 2,000 |
| Govt pt. Shyamacharan Shukla College Dharsiwa | Furniture & Office Equipment | State Government | 2021 | 3,00,000 |
| Govt pt. Shyamacharan Shukla College Dharsiwa | Books & Magazines | State Government | 2021 | 3,00,000 |
| Govt pt. Shyamacharan Shukla College Dharsiwa | Stationary | State Government | 2021 | 50,000 |
| Govt pt. Shyamacharan Shukla College Dharsiwa | Store & Raw Material | State Government | 2021 | 3,00,000 |
| Govt pt. Shyamacharan Shukla College Dharsiwa | Non-Office Furniture | State Government | 2021 | 3,00,000 |
| Govt pt. Shyamacharan Shukla | Tools- Machinery Maintenance | State Government | 2021 | 50,000 |

| | | | | |
|---|---|---------------------|------|----------|
| College Dharsiwa | | | | |
| Govt pt. Shyamacharan Shukla College Dharsiwa | NAAC Accredi tiation | State Government | 2021 | 2,00,000 |
| Govt pt. Shyamacharan Shukla College Dharsiwa | Travelling Allowance | State Government | 2021 | 15000 |
| Govt pt. Shyamacharan Shukla College Dharsiwa | Books & Magazines | State Government | 2021 | 300000 |
| Govt pt. Shyamacharan Shukla College Dharsiwa | Information Technology | State Government | 2021 | 200000 |
| Govt pt. Shyamacharan Shukla College Dharsiwa | Non-Office Furniture | State Government | 2021 | 200000 |
| Govt pt. Shyamacharan Shukla College Dharsiwa | Store & Raw Material (For Sports Material) | State Government | 2021 | 300000 |
| Govt pt. Shyamacharan Shukla College Dharsiwa | For Special Services(NAA C) | State Government | 2021 | 300000 |
| Govt pt. Shyamacharan Shukla College | Fees (Government) | Students | 2021 | 53060 |

| | | | | |
|--|-----------------------------|-------------------|-------------|----------------|
| Dharsiwa | | | | |
| Govt pt. Shyamacharan Shukla College Dharsiwa | Fees (Non Govt.) | Students | 2021 | 600822 |
| Govt pt. Shyamacharan Shukla College Dharsiwa | Fees (Janbha gidari) | Students | 2021 | 1506500 |
| Govt pt. Shyamacharan Shukla College Dharsiwa | Fees (Other) | Students | 2021 | 170000 |
| Govt pt. Shyamacharan Shukla College Dharsiwa | Govt Budget | State Govt | 2021 | 35000 |

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **05**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Whether IQAC received funding from any of the funding agency to support its activities **No**

during the year?

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Induction program in the beginning of the session for Graduation Ist year students. (Virtual), Parents teachers meetings are organized by every faculties of the institution under IQAC guidance, implementation of mentor-mentee process.

Promotion of involvement of nearby industries for the development of infrastructural facilities.

An additional smart class room was developed by IQAC to promote I.C.T. enabled teaching and learning.

IQAC has been planned to start professional courses like PGDCA and some courses at PG level like M.Sc. in Physics and Botany and M.com. for which proposals have been sent to State Government and the new course of PGDCA is now started from the session 2020-21.

Updation of college website

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

| Plan of Action | Achievements/Outcomes |
|--|---|
| Feedback from all stakeholders will be taken through digital medium to promote paperless system. | Feedback taken and analyzed |
| To conduct academic audit | conducted |
| Development of outdoor gymnasium and solar lamp in the premises | under progress |
| to organize national level seminar | all the departments are planning and few have already announced the dates |
| Emphasis on research activities | Some of the research articles are published and some are communicated. Some faculties have applied to the university for research supervisor. |
| Development of green campus with the financial support of nearby industries | some of the work is already done and rest is under progress |
| installation of library management system | under process |

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

| Name | Date of meeting(s) |
|---------------|--------------------|
| Staff Council | 22/01/2022 |

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

| | |
|--|--|
| 1.Name of the Institution | GOVT. PT. SHYAMACHARAN SHUKLA COLLEGE, DHARSIWA, RAIPUR , DIST-RAIPUR (C.G.) |
| • Name of the Head of the institution | Dr. (Smt.) Vinod Sharma |
| • Designation | Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no. | 09893119114 |
| • Mobile no | 7747011059 |
| • Registered e-mail | dharsiwacollege1989@gmail.com |
| • Alternate e-mail | rashmikujur50@gmail.com |
| • Address | GOVT. PT. SHYAMACHARAN SHUKLA COLLEGE, DHARSIWA, RAIPUR , DIST-RAIPUR (C.G.) |
| • City/Town | Dharsiwa, Raipur |
| • State/UT | Chhattisgarh |
| • Pin Code | 493221 |
| 2.Institutional status | |
| • Affiliated /Constituent | Affiliated |
| • Type of Institution | Co-education |
| • Location | Rural |
| • Financial Status | UGC 2f and 12(B) |
| • Name of the Affiliating University | Pt. Ravishankar Shukla |

| | | | | | |
|--|---|-------------|-----------------------|-------------------|-------------------|
| | University, Raipur, C.G. | | | | |
| • Name of the IQAC Coordinator | Dr. G. Nag Bhargavi | | | | |
| • Phone No. | 09981373012 | | | | |
| • Alternate phone No. | 9340630030 | | | | |
| • Mobile | 9981373012 | | | | |
| • IQAC e-mail address | bhargavi.nag24@gmail.com | | | | |
| • Alternate Email address | gcollegedharsiwa@ymail.com | | | | |
| 3.Website address (Web link of the AQAR (Previous Academic Year) | https://www.gpssc.in/College.aspx?PageName=AQAR%20Reports | | | | |
| 4.Whether Academic Calendar prepared during the year? | No | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | | | | | |
| 5.Accreditation Details | | | | | |
| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
| Cycle 1 | B | 2.02 | 2019 | 08/02/2019 | 07/02/2024 |
| 6.Date of Establishment of IQAC | | | 14/12/2012 | | |
| 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc., | | | | | |
| | | | | | |

| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
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| Govt pt. Shyamachara n Shukla College Dharsiwa | NAAC Accred itation | State Government | 2021 | 2,00,000 |
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| Govt pt. Shyamachara n Shukla College Dharsiwa | Books & Magazines | State Government | 2021 | 300000 |
| Govt pt. Shyamachara n Shukla College Dharsiwa | Information Technology | State Government | 2021 | 200000 |
| Govt pt. Shyamachara n Shukla College Dharsiwa | Non-Office Furniture | State Government | 2021 | 200000 |
| Govt pt. Shyamachara n Shukla College Dharsiwa | Store & Raw Material (For Sports Material) | State Government | 2021 | 300000 |
| Govt pt. Shyamachara n Shukla College Dharsiwa | For Special Services(NA AC) | State Government | 2021 | 300000 |
| Govt pt. Shyamachara n Shukla College | Fees (Government) | Students | 2021 | 53060 |

| | | | | |
|---|----------------------|------------|------|---------|
| Dharsiwa | | | | |
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| Govt pt. Shyamacharan Shukla College Dharsiwa | Fees (Janbh agidari) | Students | 2021 | 1506500 |
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| | | |
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| 8. Whether composition of IQAC as per latest NAAC guidelines | Yes | |
| <ul style="list-style-type: none"> • Upload latest notification of formation of IQAC | View File | |
| 9.No. of IQAC meetings held during the year | 05 | |
| <ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes | |
| <ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded | |
| 10. Whether IQAC received funding from | No | |

| | |
|--|--|
| <p>any of the funding agency to support its activities during the year?</p> | |
| <ul style="list-style-type: none"> • If yes, mention the amount | |
| <p>11.Significant contributions made by IQAC during the current year (maximum five bullets)</p> | |
| <p>Induction program in the beginning of the session for Graduation Ist year students. (Virtual), Parents teachers meetings are organized by every faculties of the institution under IQAC guidance, implementation of mentor-mentee process.</p> | |
| <p>Promotion of involvement of nearby industries for the development of infrastructural facilities.</p> | |
| <p>An additional smart class room was developed by IQAC to promote I.C.T. enabled teaching and learning.</p> | |
| <p>IQAC has been planned to start professional courses like PGDCA and some courses at PG level like M.Sc. in Physics and Botany and M.com. for which proposals have been sent to State Government and the new course of PGDCA is now started from the session 2020-21.</p> | |
| <p>Updation of college website</p> | |
| <p>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</p> | |
| Empty space for the plan of action and outcome | |

| Plan of Action | Achievements/Outcomes |
|--|---|
| Feedback from all stakeholders will be taken through digital medium to promote paperless system. | Feedback taken and analyzed |
| To conduct academic audit | conducted |
| Development of outdoor gymnasium and solar lamp in the premises | under progress |
| to organize national level seminar | all the departments are planning and few have already announced the dates |
| Emphasis on research activities | Some of the research articles are published and some are communicated. Some faculties have applied to the university for research supervisor. |
| Development of green campus with the financial support of nearby industries | some of the work is already done and rest is under progress |
| installation of library management system | under process |

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

| Name | Date of meeting(s) |
|---------------|--------------------|
| Staff Council | 22/01/2022 |

14. Whether institutional data submitted to AISHE

| Year | Date of Submission |
|------|--------------------|
| 2021 | 05/02/2021 |

15. Multidisciplinary / interdisciplinary

| |
|--|
| |
| 16.Academic bank of credits (ABC): |
| |
| 17.Skill development: |
| |
| 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course) |
| |
| 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE): |
| |
| 20.Distance education/online education: |
| |

Extended Profile

| | |
|---|---------------------------|
| 1.Programme | |
| 1.1 Number of courses offered by the institution across all programs during the year | 212 |
| File Description | Documents |
| Data Template | View File |
| 2.Student | |
| 2.1 Number of students during the year | 1116 |
| File Description | Documents |
| Institutional Data in Prescribed Format | View File |
| 2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | 285 |

| File Description | Documents |
|---|---------------------------|
| Data Template | View File |
| 2.3 | 342 |
| Number of outgoing/ final year students during the year | |
| File Description | Documents |
| Data Template | View File |
| 3.Academic | |
| 3.1 | 14 |
| Number of full time teachers during the year | |
| File Description | Documents |
| Data Template | No File Uploaded |
| 3.2 | 37 |
| Number of sanctioned posts during the year | |
| File Description | Documents |
| Data Template | View File |
| 4.Institution | |
| 4.1 | 19 |
| Total number of Classrooms and Seminar halls | |
| 4.2 | 45.55 |
| Total expenditure excluding salary during the year (INR in lakhs) | |
| 4.3 | 27 |
| Total number of computers on campus for academic purposes | |
| Part B | |
| CURRICULAR ASPECTS | |
| 1.1 - Curricular Planning and Implementation | |

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The session usually starts from the month of July. But due to Covid-19 Pandemic the 2020-21 started from the month of November 2020. It starts with an induction program for freshers in which they are introduced to the institution with its vision and mission. They are made aware about their course curriculum and outcome, achievements of the college, code of conduct of the college, expectation of the college etc. They are also made aware about the university enrolment and examination procedures and academic calendar.

The teachers also plan their activities as per the academic calendar which is prepared by university and calendar issued by department of Higher Education, Govt. of Chhattisgarh. The curriculum is designed by the affiliating university i.e. Pt. Ravi Shankar Shukla University Raipur (C.G.). The teachers well plan and execute their lessons and keep track of the same in their daily diary. The daily diary is cross checked by the principal frequently. Frequent meetings are held with the principal on the curriculum delivery. ICT (information and communication Technology) classes are planned according to the curriculum and followed by the teachers in their respective lecture sessions. ICT helps in keeping the students updated with the curriculum and enriches the teaching-learning process. Apart from conventional chalk & talk method the curriculum is delivered with the help of class room seminars, projects, field projects, educational tours and conducting guest lectures.

| File Description | Documents |
|-------------------------------------|---------------------------|
| Upload relevant supporting document | View File |
| Link for Additional information | Nil |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college follows a well planned procedure in adherence with the academic calendar

- A consolidated time table of three faculties is framed by the time table committee which is displayed on the notice board of college/departments and also uploaded on college

website.

- Regular meetings are organised by various committees to distribute the academic and extracurricular activities.
- Attendance registers and daily dairies of the teachers are regularly reviewed by the principal.
- Teachers visit library and use internet regularly.
- Unit test, monthly tests, half yearly exams and other examinations are conducted strictly as per academic calendar.
- Taking extra classes Advance learners.
- Giving extra attention to the slow learners.

Further to have assessment of student's performance mid-term examination and pre-university examinations are conducted. It is compulsory for the students to appear in those examinations. The performances of the students are monitored and necessary steps are taken to improve the performance by discussions during the lecture session. Where ever necessary extra classes are arranged. The routine time table also has provisions for tutorial classes and remedial classes. Yoga and sports activity are scheduled for mental peace and physical health of the students. Also, NSS camp is scheduled every year to make them aware of social activities.

| File Description | Documents |
|-------------------------------------|---------------------------|
| Upload relevant supporting document | View File |
| Link for Additional information | Nil |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | No File Uploaded |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution does not run courses on above mentioned topics but we conduct different activities relating gender issues, Environment and sustainability, Human Values and Professional Ethics. At present, in the era of Covid - 19 many awareness programs are conducted by the college.

- NCC, NSS , YOUTH RED CROSS and Red Ribbon Club units organizes various programs for the students and community to aware them about covid 19 vaccination necessities and benefits, Importance of healthy diet and physical activity health check-up camps, meditation, programme etc. The college has Carriers guidance cell and women cell which organises lectures and other programs on professional ethics.
- Our curriculum recommends foundation course which emphasizes on, environment studies and wild life conservation as well as fundamental rights and duties of responsible citizens. This course is a part of the syllabus which is common for all the faculties to strengenthen students withvalue based education. the students have to prepare a project on environmental issues which carries 25 marks. the students have to mandatorily pass the paper in their final examination which comprises of 50 marks.
- Personality developments classes are conducted to promote value based education and develop social moral value among students.

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

354

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Institutional Data in Prescribed Format | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

354

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

B. Any 3 of the above

from the following stakeholders Students
Teachers Employers Alumni

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | https://www.gpssc.in/Content/212_73_IMG_20_210720_160039%20(1).jpg |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | View File |
| Any additional information | No File Uploaded |

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | No File Uploaded |
| URL for feedback report | https://www.gpssc.in/Content/212_73_IMG_20_210720_160039%20(1).jpg |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1116

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

316

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Quick learners are identified through their performance in examination, interaction in classroom and laboratory, their fundamental knowledge, concept understanding and articulation abilities etc. The college promotes independent learning that contributes to their academic and personal growth. Advanced learners are provided with additional notes. Remedial classes are organized to clarify doubts re-explaining of critical topics for improving performance. Poor performance due to frequent absenteeism is dealt by sending SMS and registered letters to the parents of such students, Proper counseling with additional teaching, eventually helps students to attend classes regularly,

Class tests are organized after the completion of every unit in all subjects. the performance of the students are assisted through these tests and quick learners are provided study material and the slow learners are given extra guidance based on interaction with them. All the Faculty members are engaged in the tutorials .The head of the department allots a batch of student for every staff member and monitor the effectiveness of the tutorials.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 1116 | 14 |

| File Description | Documents |
|----------------------------|---------------------------|
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

We The college believe in the adoption of student centric methods to enhance students' involvement as a part of experiential learning ,participative learning and problem solving methodologies. Learner centric method such as group work, role play, project work, field visit, industrial visits, debates, seminars, presentations are employed to make teaching and learning more effective. Educational trips are organized at departmental levels. All departments organize guest lectures by eminent personalities to denhance the knowledge of the students. the students are allotted topics from the curriculum on which they prepare powerpoint presentations. The teachers help the students in the preparation of the topics. the students of sciece faculty are engaged in experimental learning through their laboratory practice. The students prepare laboratory file based on experiments they conduct and this is regularly monitored by the concerned teacher.

The topic from syllabi is chosen and allotted among students for presenting seminars. The students themselves study the topics and take the help of teachers to prepare the seminar paper and also power point presentations. Students are encouraged to prepare charts, posters and models. Practical of various subject of science, commerce and language develop technical skills among students. Project works done by student of M.A (Hindi), M.A (political science) and M.sc (Mathematics) has importance in the evaluation process of the university. To enhance the practical knowledge with innovation, we do encourage our UG students to make some mini projects from I year onwards.

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| Link for additional information | Nil |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and Communication Technology (ICT) enabled teaching methodologies and advanced technologies are being used by the faculty members in the class rooms. The academic calendar, lesson plan, Time table, unit test schedule, lab manuals and question banks with solutions are made available at the beginning of every session. The use of multimedia teaching aids like LCD projectors, classrooms with internet enabled laptops are usually in use in classrooms. The electronic resource packages like NATEL (inflibnet) Digital Library are available. The faculty members effectively utilize Audio Visual aids to demonstrate the concepts to the students using the resources from National Program on Technology Enhanced Learning (NATEL) to enhance the learning experience. Sufficient number of books, Journals, e-journals and e-books are available in the library. Seminar halls are equipped with multimedia Facilities using ICT tools. Invited talks and webinars are conducted in Seminar halls using act facilities. Our college campus is enabled with high speed WIFI Connection. Google Classroom is used to manage and post course related information, learning material, assignments etc. Online classes have been conducted Through Google meet. The PPTs are prepared to improve the effectiveness of the teaching-hearing process. To teach mathematics teacher have used various online tools.

Due to COVID-19 Pandemic the students were provided online teaching facilities. students were provided study material in PDF format. Guest lectures were also organied online in different subjects.

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | View File |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

15

| File Description | Documents |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | No File Uploaded |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | No File Uploaded |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

14

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | No File Uploaded |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

112

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The principal frames the examination committee and appoints a senior professor as coordinator for examination and a few examinations committee monitors for internal assessments related activities throughout the year. The records of internal assessment are kept in the examination department and respective academic departments.

Important circulars and notices regarding the examination schedule are displayed on the college notice boards. For internal assessment, the college takes class tests, unit tests, and monthly test in all subjects. The college follows the schedule for the conduction of internal assessment in all the subjects. The subject teachers maintain the records of the internal assessment exams. the marks secured in the internal assessment is given weightage in the final examination.

In semester examination (i.e., for PG courses) we conduct internal assessment examinations as per Pt, Ravishankar Shukla University Raipur (C.G) rules. The model answers are discussed with the students Laboratory practical: -. practical of various subjects of science assess the understanding and applications of those subjects. The students are informed about the system beforehand. Masters Programs like M. A (Hindi), M. A (political science) M.sc (Mathematics) have semester system. Multiple choice Questions, PPT, chart making etc. are internally assessed for the above subjects.

| File Description | Documents |
|---------------------------------|---------------------------|
| Any additional information | View File |
| Link for additional information | Nil |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

College level Grievance Redressal Committee looks after college level grievance related to academic and nonacademic matters. After internal assessment, answer sheets are shown to all students. The internal marks of the students are then displayed on the notice board to ensure transparency in evaluation. The head of the department primarily redress all grievances about evaluation, including the internal assessments marks awarded to the students. In case of dissatisfaction, the same is put before the principal. The committee appointed by the principal looks after such grievance and redress the grievances related to the Annual/Semester university examinations are resolved by proper communication with the Examination dept. Pt. R.S.U Raipur (C.G). Examination Grievance Redressal Mechanism is as follows-

1. Student raise the grievance to Examination Grievance Redressal Cell.
2. Concerned subject teacher looks into the matter.
3. Matter is kept in front of the Committee.
4. Analyses the grievance.
5. Suggest a solution to the student.
6. Solution is accepted by Student.
7. Grievance is resolved and Action taken recorded.

Student having grievance in evaluation in external assessment:

| File Description | Documents |
|---------------------------------|------------------|
| Any additional information | No File Uploaded |
| Link for additional information | Nil |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The programmes offered by the institution are uploaded in the institutional website. The syllabus of each programmes prepared by the affiliating university i.e. Pt. Ravishanakar shukla University Raipur (C.G.) is communicated to the students by the teachers. The teachers also council the students about the programme for which they have taken admission. The teachers of every department instruct the student that at the end of each programme, what they are supposed to gain. The program outcomes of all the subjects are clearly conveyed to the students. Every course has specific set of objectives which are approved by the board of studies of the Pt. Ravishankar Shukla University (C.G) The copies of the syllabi are in the college library for students. In the beginning of the academic year the students are made aware of the learning outcomes through the principal's address in the form of induction programme. The subject teachers also convey the course outcomes on the basis of the topics taught in the classes. the couse outcomes is also communicated in the laboratory classes.

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | Nil |
| Upload COs for all Programmes (exemplars from Glossary) | View File |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The program outcomes and program specific outcomes are assessed with the help of course outcomes of the relevant course through direct and indirect method. At the end of each semester and year University conducts Annual/semester University Examination. Based on the results published by the University the course outcomes are measured. The assignment are given to the students for which students refer the text books and good reference books. The question asked in assignment are mostly aligned with course outcomes of the respective subject. According to the performance of the student in answering each question, mapping is carried out with the respective COs for assessing the attainment level of the specific co of the subject. Alumni survey is an important

assessment tool to find out level of attainment of POs. we conduct alumni survey once in a year. The college provide opportunities to students to exhibit their understandings through seminar presentation, short quizzes, objective questions, home assignments, open book test etc.

The outcomes of the entire exercise is that the evaluation method does not become a hurdle while evaluating students' attainment of CO, PO and PSO of particular course. The student can optimally express their knowledge and enhances their confidence. The college follows the evaluation pattern prescribed by Pt. R.S.U Raipur (C.G). This type of evaluation includes term end semester, practical and annual examinations conducted at the end of the course. These examination and results also measure the attainment of CO, PO and PSO.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | Nil |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

342

| File Description | Documents |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | View File |
| Paste link for the annual report | Nil |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.gpssc.in/College.aspx?PageName=IQAC%20Downloads&topici>

[d=41](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

| File Description | Documents |
|---|---------------------------|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Our institution always promotes innovative practices for the overall development of students. Most of the departments undertake student centric programs which include invited lectures series, field projects, seminars, programs under National Mathematics day and National Science Day etc. In order to cultivate skills and map the students for preparations for civil services etc. the career guidance cell of our college has organized few special classes. Each faculty in the college has participated in this and trained the students for civil services examination. The women development cell is actively organizing programs for girl students.

1. 5 days Science lectures series was organized by the faculty of science for BSc I/II/III year students during 23.11.20-27.11.20. experts from different universities and colleges were invited for the lectures and the students enjoyed the interactive sessions.
2. Celebration of Science week cum National Science Day 2020 during 16.12.2020-22.12.2020. during this program various events like poster making, essay writing, science quiz, speech competition and invited talk were organized.
3. On the occasion of National Science day 2021, the faculty of science has organized invited lectures of faculties from different universities during 28.02.2021-02.03.2021.
4. On 22.03.2021 on the occasion of World Water Day an invited lecture has been organized to show the importance of saving water.
5. Ten students of BSc (maths group) have participated in online short-term skill upgradation training programme organized by Central institute of Petrochemicals Engineering and Technology, CIPET, Raipur during 11.03.2021-18.03.2021.

6. Lecture series organized by Department of Commerce from 15-17 March 2021 where faculties from other universities have joined and delivered lectures to the students of Commerce.
7. An invited talk on GST by Dr. Gaurav Sharma was organised on 04.03.2021 by department of Commerce.
8. Motivational speaker Shri Rupesh Dubey and Shri Dhanajay Netam addressed students on Personality Development and Career guidance on 13.01.2021.
9. Women development cell has organized a special talk on "Mahila Suraksha Kanooni Pravdhan" on 08 March 2021 on International Women's Day. Dr. Priya Rao, Professor, Department of Law, Pt. Ravishankar Shukla University has addressed the students.
10. An invited lecture was organized on 02.12.2020 by the department of English to improvise English speaking skills of students. The speaker Dr. Shubhra Verma from Govt. Naveen College Gudhiyari, addressed the students on the topic "How to become an impressive speaker in English".
11. To improvise the writing skills and for preparing students for examination an invited talk was organized by the department of English on "Orientation towards English language preparation for Exams". The speaker Dr. Shailesh Kumar Mishra has addressed the students.
12. Lecture series organized by Department of History during 15-17 March 2021
13. On the auspicious occasion of Basant Panchami on 16.03.2021 an extension lecture was organized by Department of Hindi on "Nirala: Vyaktitva Evam Krutitva".
14. Students of MA Hindi Literature visited 19th Rastriya Kitab Mela and Chhattisgarh Sahitya Mohotsav on 19.03.2021 organized during 13-21 March 2021.
15. The Youth Red Cross unit has organised an extension lecture by Dr. Aditi Satpathi (Physiotherapist) on "Poshak Aahar aur Yoga ki Bhoomika" on 12.03.2021.
16. On 09.05.2021 an extension lecture was organized by Youth Red Cross to encourage students to vaccinate against COVID-19.
17. On 1.06.2021 an extension lecture (Dr. Anjali Paul, AIIMS, Raipur) was organized by Youth Red Cross regarding the post COVID symptoms and protection.
18. On 21.06.2021 on the occasion of International Yoga Day the Youth Red Cross unit and Centre for Peace and Illumination, USA has conducted an online meditation session.
19. Project work done by the students of history under the guidance of subject teacher Dr. Shabnoor Siddiqui on

historical places of Chhattisgarh near Dharsiwa. In this project students of BA history visited Historical Mohada mandir in Gram Mohada and made a documentary film on the history of this temple.

20. Students are encouraged to explore invarious fields of research. They are motivated to prepare seminar, paper presentation to inculcate research spirit in them.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

| File Description | Documents |
|--|---|
| URL to the research page on HEI website | https://www.gpssc.in/Content/263_141_Physics%20Registration%20order%20(1).pdf |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | View File |

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The session 2020-21 was mostly affected due COVID -19 but still we have tried to regulate things as earlier. a lot of academic and

cultural activities were done on virtual mode. The NCC, NSS and YRC units have done few activities related to environmental concerns like plantation in college campus, cleanliness drive in the neighbourhood villages, invited lectures on "World Environment Day". Some invited lectures were organized to fight against COVID-19 pandemic, the preventive measures and importance of vaccination etc. to create awareness about the preventive measures and significance of vaccination. Competition related to slogan writing, poster making was conducted to promote awareness about environmental cleanliness and drug addiction. Apart from this the meditation session on "International Yoga day" are few activities. Sanitization of college campus was also done with the help of local administration.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | No File Uploaded |

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | View File |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1100

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

03

| File Description | Documents |
|--|---------------------------|
| e-copies of related Document | View File |
| Any additional information | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

00

| File Description | Documents |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | View File |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution is committed to approaching to provide adequate facilities for teaching and learning. It owned its own building since year 2014 with ground floor and first floor and recently augmented with Second floor, availing infrastructural facility as under -

19 classrooms - having seating capacity of 60-70 students in 15 rooms & 25-30 students in 4 rooms.

5 laboratories - Equipped with adequate lab resources along with computing facility.

1 computer lab - with 25 computers.

1 library - with availability of 14000 and more books (reading-learning resources) along with computer

and reading room facility. N-list is available as e-resources.

1 Hall - Equipped with projector and computer.

1 Girls Common Room - with seating, dressing & sanitary napkin vending machine.

1 NSS Room - with one computer

1 NCC Room - With one computer

1 Principal Chamber - with CCTV monitor and system.

1 IQAC Room - With one computer and 1 laptop and printing/scanning facility.

12 Department - with 3 Post Graduate departments along with classrooms.

1 Staff Room - with adequate capacity.

2 Office - With student section, store and three computers for office work.

7 washrooms - 3 for staff, 3 for boys, 2 for girls.

1 shaded cycle stand & parking - with Watch Man serves at office hours.

1 Sports Building with Mini stadium - under construction within campus.

For internet facility we were using 3 Portable wi-fi routers/dongle. But now building is having wi-fi facility with 8 routers with 10 MBPS at present since September 2021.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://www.gpssc.in/College.aspx?PageName=Infrastructure |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a regular post of Sports officer. Sports Building with under construction Mini stadium is within campus which will provide ample opportunities for sports activities to the students.

College administration formulates a sports committee to monitor the sports activity. Class four employees are also available to assist sports activities. There is a very healthy atmosphere for games/sports and cultural activities in the college. Many students have represented the college at state level; inter university level and national level tournaments, youth festivals. The Institution provides the following sports facilities to the students -For indoors we provide carom, chess etc. and for outdoors we facilitate badminton, Cricket, Dodge ball, volley ball, throw ball. The college has sufficient equipment for athletics too; the college provides students with running, discuss throw, shot put, javelin throw, kabaddi. The institute provides ample opportunities for sports and extra-curricular activities. The college organizes cultural programs, debates and quiz contests, through which the students are given opportunities for expressing their inherent creativity. The departmental association holds various programs to motivate the students for public speaking and to develop their communication skills. The sports department, N.S.S., Red-Cross unit cater not only to the physical health, but also work for the mental well being by organizing and inviting yoga, meditation experts to stimulate students with mental awareness. There are outdoor games facilities available in the institution. Every year many boys and girls represent the college in state and university level sports competitions. The institution's Youth Red Cross Society conducts activities related to health and hygiene, Red Ribbon Club The N.S.S. unit of our college is actively discharging its aims and objectives. Many camps and social activities are conducted by NSS. NSS students have active participation cultural /social activities on various occasions and participate in the activities organized to propagate the government schemes like Swachha Bharat Abhiyan, sweep plan, aids awareness program, Tree plantation, blood donation, health camp, financial awareness etc. The college has cultural committed which prepares plan for the cultural activity for the academic session. According to the Academic Calender, the cultural activity of the college is conducted.

Although in the session 2020-21 due to covid-19 & govt. guidelines most of the activities are conducted on virtual platform.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://www.gpssc.in/ |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://www.gpssc.in/College.aspx?PageName=Infrastructure&topicid=63 |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

28.12

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Upload audited utilization statements | No File Uploaded |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has library which comprises of more than 14000 books. The college lacks in automated library management system. One of the reasons beyond this is lack of regular librarian in the institute for last 5 years. It is managed temporarily by the in-charge Mr. Hemant Deshmukh and a book-lifter Mr. P.D. Soni. The college being situated in rural area, most of the students admitted to our institute belongs to low economic profile. The college administration does its best to provide all the available

facilities to our students. Library being the core of education needs is considered as important facility for teaching & learning. The per day usage is approximate 10, which reachesto more than 30also in many of the days. A Time table is designed for the issue of books for all classes in a week. The record of issued books is maintained manually and cmputerized. All the department heads are advised to provide the list of requirement of books. The records of books purchased are maintained and verified by the stock verification committee every year. We have book bank facility available in our college. reference books and journal are acquired through UGC grants.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for Additional Information | Nil |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

6.05

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Audited statements of accounts | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college lacks wifi facility in the campus due to technical issues. Although we are using jio portable wi-fi router to avail internet facility and to fullfill our needs. The router we are using covers one fourth of the ground floorwhich includes Principal chamber, IQAC, Library and office. The Chhattisgarh Infotech & Biotech Promotional Society (CHIPS) has installed a wifi device in the campus, but it is not in its working conditions due to some technical issues. Initially when the college was running temporarily in mangal bhavan a land line connection was provided by BSNL to the college. After the construction of new building the college was shifted to the present location where the BSNL connection is not accessible. The college administration is trying its level best to acquire Wi-fi facility from BSNL.Also in the recent IQAC meetig the issue was put before the members in which MLA , Dharsiwa assured that with in one or two month this issue will be resolved & soon ourcampus will be availed with wifi/internet facility.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.3.2 - Number of Computers

32

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| List of Computers | View File |

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

| File Description | Documents |
|--|------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | No File Uploaded |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

14.30

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Audited statements of accounts | No File Uploaded |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college administration has constituted committees for physical maintenances and verification. Annual Internal audit is taken up by such committees. College adopts Manual and computerizes system for recording and maintenance of records. College has adequate infrastructure which consist with 19class rooms, 6laboratories, 1 Projector Equipped Hall, 1 girls common room, principal chamber, staff room, NCC room, NSS room, office and library, washrooms, water-coolers. College has active monitoring system by CCTV in entrance, parking, staffroom, principal chamber, class rooms and labs in all the floors. Student welfare schemes such as scholarships facility and information regarding reservation in the admission to any class are also mentioned prominently in the prospectus. For smooth functioning of the institution under the guidance of the head of the institution various committees have been formed to look after the various academic, cultural and literary activities. Being a Govt. college, the infrastructural facilities are maintained by PWD of the state Govt. Builing Committee recommends the need for repair of infrastructure which is conveyed to the Govt.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | https://www.gpssc.in/College.aspx?PageName=Other%20Reports |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

758

| File Description | Documents |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | View File |
| Upload any additional information | View File |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

| File Description | Documents |
|---|---|
| Link to Institutional website | https://www.gpssc.in/ |
| Any additional information | View File |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

356

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

356

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | View File |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

07

| File Description | Documents |
|--|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | No File Uploaded |
| Details of student placement during the year (Data Template) | View File |

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

61

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | View File |
| Any additional information | View File |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for the same | View File |
| Any additional information | No File Uploaded |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

There is a provision in the institution to form student council for the betterment of stake holders. Every year the members of the student council are selected on the basis of merit list as ordered by Department of Higher Education, Government of Chhattisgarh. In session 2018-19 the last Student Council was structured on dated 30/09/2018 and after that there is not any new council was formed due to Covid-19 Pandemic. The student council represents there active participation during the various meetings organize in the institution for academic and administrative purposes and they give their suggestions as well as their cooperation in it .In every staff council meeting all the members of student council are present and they will take active participation in every activities and occasions held at the institution.

Descriptions about the various activities performed by student council-

1. Representation of student council by being a member of IQAC committee of the institution.
2. Organizes Welcome ceremony for new members.

3. Representation of student council by being a member of staff council of the institution.
4. Actively monitoring about the availability of fresh drinking water and other requirements of students.
5. Monitoring library facility and availability of books for every student.
6. Teachers' day celebration,
7. Organizing farewell ceremony to keep strong bonding between student and institution.
8. Annual day celebration organized by the Student Council.
9. Student council members are also a part of various committees such as Anti- Ragging and Women Grievance Redresser committee.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

06

| File Description | Documents |
|--|---------------------------|
| Report of the event | View File |
| Upload any additional information | View File |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

As in previous year's AQAR report we have already been mentioned that the institution is having Alumni Association which was registered on 23/05/2018. Since the association is not too old so that very little contribution of alumni takes place. The first alumni meet was conducted on 16-12-2017. On dated 30/06/2018 the working Alumni Association was formed and the committee members were elected at mutual basis. Meetings on dated 13/08/2019, 09/09/2019, 16/09/2019 and 28/12/2019 was held during the session 2019-20. On dated 28/12/2019 the panel of this association got reformed and members were mutually elected. On dated 6/12/2018 meeting it was decided by the alumni working committee that amount of rupees 100/- as Alumni Contribution should be collected by every new alumni member of this association. So till now total amount of Rupees 14800/- and remaining amount of previous year was Rupees 11,700/- thus the total amount of rupees 26,500/- is the Alumni contribution till now. Apart from this few alumni members are always been tried to contribute with their work such as they always make plan how they can in courage students about their carrier orientation. They contribute with their experience during NSS 7 days camp, they in courage and aware students about the development of society. In the IQAC committee of the institution alumnus is the member of committee and plays an important role by providing their valuable suggestions for the improvement of the institution

During the period of Covid-19 Pandemic there is not any Alumni meet or meetings organized and there after the President and Secretray of present working Alumni Association given their

resignation and after that no new chair persons are elected..

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Govt. Pt. Shyamacharan Shukla College, Dharsiwa, Raipur (C.G) practices a participatory mode of administration with all the stakeholders actively involved in its governance. The Vision and Mission of the College is encapsulated on the Signboard, Website (www.gpssc.in) and Prospectus. Further, it is disseminated to staff, students, and stakeholders through the induction /introductory meeting and PTA meetings.

The governance of the College is reflective of effective leadership and is in tune with the vision and mission of the Institution. The Principal as the Institutional Head has been proficient, progressive and dynamic and handles the colossal task of administrating the College perfectly. The Heads of Departments, the Conveners of various Committees & Cells along with the Staff Representatives of higher decision-making bodies play an important role in determining various policies of the College and their implementation. Under the clear vision, strong leadership, and guidance of the Principal, Our College has made an example for smooth functioning. Teachers are members and conveners of various committees institutionalized for smooth functioning of the College. Every committee has the requisite liberty to prepare

perspective plans and ensure their implementation through follow-up. Various committees are established in College for several Institutional affairs like Student Admission, Academic Time Table, Student Examination, Purchase, Extension Activities and Student Welfare. The NSS/NCC wings and YRC of the College have also give their active participation during the session 2020-21 in the Covid-19 pandemic. The Institutional leadership involves the faculty and staff members in developing and implementing the management system at various levels. The faculty members are nominated in various statutory bodies and committees of University / Institutions for decision making and managing the various functioning's of the Institution. Through college website fosters transparency by inviting innovative ideas/suggestions for improvement in various functions such as Admission, Academics, Examination, Administration, Maintenance, etc. The IQAC defines the quality benchmark parameters for enhancing the overall ambience of the college. An active interface between the student council and the staff help the authorities and laying out the facilities to be set up. The faculty bestows quality education in keeping in line with the mission, vision and objectives of the Institution, which is globally applicable and locally relevant. To further enhance quality skills among students; Our College has planned to sign MOU with other institution to exchange academic expertise for mutual benefit and growth.

The Leadership ensures the compliance of academic and administrative processes and procedures along with the continual improvement through regular, systematic audits, checks, and monitoring by well-defined Quality Assurance Framework.

The perspective plans envisaged during the session were:

- Submission of applications to CGCOST for grants to conduct Seminar/Conference.
- Mobilization of funds from non-government resources.
- Maintenance and renovation of the pre-existing infrastructure of the College.
- Improvement of the Teaching-Learning process by using ICT enabled tools.
- Introduction of new academic programmes at UG & PG levels.
- Improving the national and international recognition of College through conferences, workshops & awards.
- Capacity building of students through skill development and job oriented courses.
- Enhancing research activities

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://www.gpssc.in/College.aspx?PageName=Vision%20and%20%20Mission |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The decentralization system is administrated in the institution. The Principal, being academic and administrative head of the College, supervises all the activities and ensures implementation of academic discipline. Principals' long term vision for both academics and administration guides, motivates and encourages the staff to actively involve themselves towards realizing the goals and objectives of the College. Principal also coordinates with outside agencies like University, UGC and State's Higher Education Department and other Govt. bodies for compliance with necessary regulations. The members of the teaching staff along with the Sports Officer constitute the Staff Council. The Principal is the Chairman of the Staff Council. In every academic session, committees are formed for the smooth functioning of college, and meetings are held under the chairmanship of the Principal. The primary authority is delegated to the convener of the committee for the accomplishment of the objectives. Department Heads and Principal are accountable for implementation of Academic calendar, completion of syllabus, internal assessments and annual practical and theory examinations. Decentralization and participative management is evitable in various activities and is evident right from the admission process to examination. Admission is given as per norms set by the Government, Higher education and Universities ordinance for various courses. The participative management motivates the staff to give their best; this is evident from the fact that our admission has seen a jump from the previous accreditation to current year. In the year 2019-20, Faculty of science organized two day National seminar offline on "Advanced Materials for Sustainable Industrial and Social Applications" during 17-18 Jan 2020. After that In the session 2020-21 Department of Commerce organized one day National webinar on "E-commerce & Small business During Covid-19 Pandemic" on 08.06.2021, then Department of Physics is going to organize one day National Seminar on "Characterization and Processing of Advanced Material" virtually on 26th June 2021 and also Department of Mathematics is organizing one day National Seminar on "Modeling and Simulation

(The Applied World of Mathematics)" virtually on 3rd July 2021. This is one of the best examples of participative and decentralization management. For the successful conduction of the Conference, different committees were formed for the duties of faculty and the administrative staff. The Organizing Committee and the Principal entrusted responsibilities to the committees, and from time to time, follow-up was taken for smooth conduct of all activities. The faculty and non-teaching staff's responsibilities were delegated as per their interest, capacity, and experience. At the department level, the Heads of the departments are directly responsible for coordinating all departmental academic programs of the college. The college has evolved a culture of good governance by adopting policies to involve students, faculty, parents, representatives of industry and academic peers in the decision-making process. Entire functioning of college activities is decentralized into various committees, with committee coordinator and committee members. The significant changes were made through IQAC in order to have an enhanced quality culture of our institute. Thus the success of any program, event, or any project is due to individual employees' hardcore involvement. With the participation of teaching, nonteaching staff, Delegates, Conferences, workshops, or Seminars are successful. In Annual Gathering also responsibilities are delegated with the participation of relevant stakeholders, including the Students Council, faculty, non-teaching staff, and students of the college. Decentralization, Participation, Involvement, and Accountability are the essential viewpoints for quality arrangement and success of any event and achievement of objectives of cells, committees of the Institution.

Other Activity:-

The faculty members donated their personal specimen copies of text books to the students belonging to low income category. The text books were issued free of cost for the whole academic session to the beneficiaries so that they too could avail expensive text books for studying and notes preparations. This initiative spread the message in the society that the Professors of the College are caring and supportive towards their students. This initiative exemplified the participatory role of faculty members and staff of the College in academics.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College under the leadership of the Principal identified major strategic / perspective plans & imperatives and employed necessary efforts to improve the thrust areas like:

Teaching and Learning: - To improve teaching and learning and to make it more effective for the students- the college provides various opportunities to staff and students such as

- Promoting ICT based teaching and learning.
- Creating smart class rooms.
- Introducing new courses viz. PGDCA, and also applies for the PG courses in all the faculties and B.A. /B.Sc. (Geography) and B.A. (Home Science).
- Providing LCD projectors
- Guest lectures, seminars, workshops etc. for students and staff.
- Industrial visits
- Promote the students to participate in short term courses/projects/webinar/workshops.
- Up-gradation of infrastructure/ learning resources/ library.
- Learning through group discussions, seminars, class-tests and assignments by the students.
- Provides the course materials and other important notes to students and also provides books by faculty to financially weak students.

Examination and Evaluation: - Examination procedure (form submission, admit card, attendance sheet) is online in the institution. In this Session due to Covid-19 pandemic, All the Annual/Semester exams have been conducted online. Question papers have been distributed through e-mail and WhatsApp group of students and Answer Sheets for valuation have been collected offline in the institution by following the rules of Covid-19.

Research and Development:- To promote research culture and

increasing research output, the college provides ample opportunities to carry out research and developmental activities in a way that :

- IQAC committee bears responsibility for research co-ordination matters.
- IQAC committee generates awareness among faculty providing proposal formats of different funding agency.
- Faculty is motivated to take major and minor projects from UGC, CGCOST, DST, BARC, ICSSR etc.
- Departments identify and motivate the PG students to come into the field of research.
- Organize National Seminars/ Workshops/ Conferences and e-lectures series.
- Research papers are published in various National and International Research Journals with high impact factors.
- Duty leave is granted to the faculty members for paper presentation or participation in seminars/ symposia/ workshops/ conferences.

Mobilization of non-Governmental Funds: In the session 2019-20, Faculty of science organized two day National seminar sponsored by philanthropic bodies of Dharsiwa.

Library, ICT and Physical Infrastructure/Instrumentation:- The construction of girls hostel in the campus and 2nd floor of main building with one seminar hall and various rooms has been completed. Library-automation and updationis under process.

Human Resource Management:-

- Teaching staff are allowed to participate in refresher/ orientation courses.
- Steps are taken to fill vacant teaching and non-teaching posts.
- Appointments of guest faculty/ part time faculty fromJanbhagidari funds.
- Teachers are encouraged by giving responsibilities as heads and members of different committees to groom their leadership qualities
- Computerized working.
- Provision of online information to the staff is prioritized.
- ICT facilities for teaching and learning / digital display screen etc.

Industry Interaction/Collaboration: - The college has taken some steps towards industry interaction.

- Invite experts from industries to motivate the students for entrepreneurship.
- Some of the industrialist provides the facilities like donation of computers etc. for the betterment of education.

1. Strategy for Energy conservation: - The college decided to phase out the tube lights with LED Lights on the college campus for energy conservation, for enhancement of environmental quality and optimum energy saving. In this context Science club taken an initiative by sticking pamphlets near the switch board at each and everywhere in the campus to promote the energy saving

The outcome: -The installation of LED Lights has brought down our power load (Energy load).

2. Strategy for better Academic Performance: - College has planned to develop e-content corner (Video gallery) on the website, by which students can view video tutorials, etc. Also College has taken an initiative under the career guidance and started online classes through WhatsApp & Google Meet to preparing the students for competitive exams.

The outcome: Through e-content corner (Video gallery) students are able to view the video lectures and understand the concept very well. Also by the classes organized for preparation of competitive exams, students are participated in various exams.

The College also utilized its non-governmental Janbhagidari funds for smooth functioning and enhancement of its teaching-learning process. Janbhagidari Lecturers were appointed to share excess teaching load for which the sanctioned faculty strength is not adequately sufficient. The salaries of

Janbhagidari Lecturers and Janbhagidari workers were drawn from the non-governmental Janbhagidari fund of the College. This is one of the activities successfully implemented based on the strategic plan. Due to the paucity of Government appointments, College decided for the appointments of Janbhagidari Lecturers and workers. The total expenditure on the salaries of Janbhagidari appointments was borne out of the non-governmental College funds and there is no contribution from the Government to this regard. This initiative of the College was beneficial for the students and helped in timely completion of their syllabus. Self-financed

programme PGDCA are also running successfully since 2020-21 with the help of Lecturer and Lab assistant, whose salaries are drawn from self-financed fund. The Guest Lecturers are also appointed in the College according to the norms of Higher Education Department, C.G. Govt. & UGC.

Thus, the College made concerted efforts to explore various sources to mobilize funds as outlined in its

Strategic Plans and has been successful in receiving various types of financial assistance from both the government and non-government sectors for its overall development.

| File Description | Documents |
|--|---------------------------|
| Strategic Plan and deployment documents on the website | No File Uploaded |
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Academic & Administrative Head - The Principal:

The Principal is the nucleus of the College administration and the final authority in all academic, administrative & financial matters. The Principal has a team comprising of Departmental Heads, IQAC Coordinator, Staff Council Secretary and Head Clerk / Accountant to assist in the governance of the College. The Principal convenes meetings and delegates' authority to the academic and administrative staff to carry out the assigned tasks within the stipulated time. The Principal monitors and tender necessary suggestions and support to the committee and makes sure that the desired outcomes are attained.

IQAC:

IQAC plays an active role in the conduct of all the curricular and co-curricular activities to ensure quality outcomes through proper planning, regular monitoring and periodic review. The College has a proactive

IQAC managed by Coordinator. Colleges' IQAC is constituted as per

the guidelines of NAAC with major focus on developing a holistic system to improve the academic and administrative performance of the College with impeccable quality on all levels. IQAC also sensitizes the College staff and students regarding the role of NAAC in a HEI.

Heads of the Departments (HoDs):

The HoDs are entrusted with the task of laying down the departmental action plans for each semester / session after discussion with the staff members. HoDs allocate courses / papers to teaching staff and ensure that the academic tasks are accomplished within the scheduled time. HoDs also discuss with the staff members and plan in advance the execution of teaching plan, syllabus completion, class assignments, internal assessments etc.

Faculty Members:

The faculty members are actively involved in the teaching-learning process. They ensure regular attendance of students and their inclination in studies. They communicate to the parents about their wards' progress. Against the sanctioned vacant posts, Guest Lecturers are appointed as per the rules and regulations of State's Higher Education Department.

Various committees:

Various functional Committees and Cells established to support the academic & administrative work of

College are namely; Staff Council, Discipline, Anti-Ragging, Amalgamated Fund, Internal Audit, Purchase and Write-off, IQAC, UGC, Website, Student Union, College Magazine and Newsletter, Career Guidance & Skill development, Grievance Redressal, Scholarship, Cultural & Youth Festival, Library, Information, Sports, NSS, Time-table, Examination, Income Tax, Alumni Association, RUSA, Green Audit, Science Club and Janbhagidari.

Non Academic Staff:

Non-Academic Staff includes Head Clerk/Accountant, Class III and Class IV Staff. They perform their duties under the supervision of the Principal. Their major function is to ensure availability of requisite amenities in the College, paper work for obtaining Government approvals, Bank transactions and running errands for the College.

Service Rules, Procedures, Recruitment and Promotion Policies:

All Categories of regular employees (Teaching and Non- Teacher Staff Members) have appointed as per rule of Government. Also the college made its own service rule to appoint the faculties and Lab assistants under the Self-financing courses and Janbhagidari lectures for smooth functioning of college.

Grievance Redressal Mechanisms:

These include Anti-Sexual Harassment Cell, Anti-Ragging Cell, Grievance Redressal Cell, Complaint Box and full implementation of Right to Information in the College.

| File Description | Documents |
|---|---------------------------|
| Paste link for additional information | Nil |
| Link to Organogram of the institution webpage | Nil |
| Upload any additional information | View File |

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|--|---------------------------|
| ERP (Enterprise Resource Planning)Document | No File Uploaded |
| Screen shots of user inter faces | No File Uploaded |
| Any additional information | View File |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institute undoubtedly considers that the teaching and non-teaching staff plays key role in the growth of the institution.

The welfare facilities and services provided at the workplace become vital for continuous improvement in the work environment. The Facilities also motivates the employees to give their best. In also improves the overall morale of the employees.

The institution has effective welfare measures for both teaching and non-teaching staff, which are as follows:

Welfare measures for Teaching Staff:

- Casual Leave
- Duty leave is given if applicable.
- Festival Leaves are granted as per academic calendar, notification issued by affiliating University, State Govt.
- Medical leave - as per University acts and statutes, medical leaves are given.
- Employee Provident Fund granted as per PF rules.
- Gratuity - applicable to every staff member after 5 years of permanent service.
- Full paid maternity leave - 180 days fully paid maternity leaves to all the female employees.
- Full paid paternity leave - 15 days fully paid paternity leaves to all the male employees.
- Salary timely credited to bank account - Every month end, the employees' bank accounts are credited with their respective salaries.
- Medical leave encashment
- RO Water facility.
- Vehicle stand.
- Partial funds for organizing Seminars, Workshops and value based programs.
- Study leave for pursuing higher studies.
- Wi-Fi facility
- CCTV camera to ensure safety and security.

Welfare measures for Non-Teaching Staff:

- Casual Leave
- Festival advance
- Festival Leaves are granted as per academic calendar, notification issued by affiliating University, State Govt.
- Medical leave - as per University acts and statutes, medical leaves are given.
- Employee Provident Fund granted as per PF rules.
- Gratuity - applicable to every staff member after 5 years of permanent service.

- Full paid maternity leave - 180 days fully paid maternity leaves to all the female employees.
- Full paid paternity leave - 15 days fully paid paternity leaves to all the male employees.
- Salary timely credited to bank account - Every month end, the employees' bank accounts are credited with their respective salaries.
- Medical leave encashment-
- RO Water facility.
- Vehicle stand.
- Wi-Fi facility
- CCTV camera to ensure safety and security.
- Organizing Crash Course in Computer Basics for non-teaching staff by IQAC.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | No File Uploaded |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

| File Description | Documents |
|--|------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | No File Uploaded |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

| File Description | Documents |
|---|------------------|
| IQAC report summary | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | No File Uploaded |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Yes, indeed. The College follows a comprehensive Performance Appraisal System established for the appraisal of teaching and non-teaching staff members. Under this system, API forms, confidential reports, feedback from students are collected and analyzed by the

College administration. The efficiency and impact of the Performance Appraisal System has effected an improvement in the work quality and work output of the teaching and non-teaching staff members and thereby benefited the academic programmes running in the College.

Staff Self-Appraisal:

- Staff self-appraisal is carried out through a well-structured staff self-appraisal form, which is to be filled and submitted by each faculty member at the end of every academic year. Students' feedback on teacher's academic performance and quality in teaching process appraises and identifies the performance appraisal criterion of the teaching staff.
- Teachers maintain the records of teaching, examinations, college work, Research and Project work to calculate their API score. AQAR reports of IQAC, participation in orientation and training programs, academic progress like Ph.D., NET / SET qualifications, carrying out the major and minor research projects, paper presentation, publication of articles in journals and books and participation in National and International seminar and conferences are some measures and features for performance appraisal of faculty members.
- The College has various committees. All the faculty members are assigned a significant role in these committees vested with serious responsibilities. A staff member is also evaluated on these aspects such as execution of the responsibilities and leadership effectiveness in heading these committees.
- College also provides an opportunity for the faculty member to discuss his/her performance with the Principal. During these interactions, the Staff member becomes aware of the Principal's expectations from him/her.
- The faculty member also gets an opportunity to discuss his/her constraints with the Principal and the necessary support expected from the Principal to overcome these constraints. During the one on one discussion, the work output of the faculty member is also recognized and discussed at length.

The Principal evaluate the self-appraisal forms of the faculty members and then forward them to the higher authorities for final marking.

Every year IQAC also conducts academic audit of all the departments.

Appraisal of the Non-Teaching Staff:

The Principal evaluates the performance of a non-teaching staff members and hold discussions with them about their performances based on their work output and quality. Appraisal is absolutely based on the performance and is free of any fear or favor. Appreciation is given to those whose performances have been good and professional counseling is offered to those who lag behind in their work.

The non-teaching staff is appraised by their performance. The college has a Performance appraisal form being filled by the non-teaching staff and is approved by their in charges. They are given counseling by their heads regarding their strength and weaknesses and it is expected that those shortcomings be eradicated by them in the coming sessions.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://www.gpssc.in/College.aspx?PageName=IQAC%20Downloads&topicid=43 |
| Upload any additional information | View File |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes. The institution conducts both internal and external audit regularly. Internal Audit committee is formulated by the Head of the institute which conducts audit of financial records as Cash-books related to UGC, Janbhagidari, IQAC, Govt./ Non-government Accounts along with the vouchers. Apart from this the committee also audits the entries of dispatch register. After the internal audit the documents are audited by Chartered Accountant.

Regarding external audit of state government fund utilization there is a mechanism of departmental audit which is done as per the schedule of the Audit General and the Department of Higher Education, Chhattisgarh Government. The external auditors verify income and expenditures of every aspect. Receipts and payment

vouchers of transaction are duly checked by the External Auditors after scrutinizing and preparing the income and expenditure statements. The last audit was done in 2019.

ts audit of financial records as Cash-books related to UGC, Janbhagidari, IQAC, Govt./ Non-government Accounts along with the vouchers. Apart from this the committee also audits the entries of dispatch register. After the internal audit the documents are audited by Chartered Accountant.

Regarding external audit of state government fund utilization there is a mechanism of departmental audit which is done at different time by the department of Higher

| File Description | Documents |
|---------------------------------------|---------------------------|
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Donation of 2-Computers by Philanthropers

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | View File |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The optimal mobilization and utilization of resources and funds are of paramount importance for the Institution as it accelerates the development and helps in promotion of academic excellence.

- The sources of funds for the college are allotted from the

state government, development grants received from U.G.C., development fees collected from the students. The funds received from the U.G.C. are clearly mentioned for which purposes they are granted. The allotments received from the state government are also under special heads and they are spent for the purposes they are meant. These funds are made use for the various needs that come up from time to time.

- The funds collected through Students' development Fees were completely utilized in fulfilling the expenditures made on the salaries of Teachers and Workers under the Janbhagidari scheme implemented by the College.
- The College accepted donations and endowments from staff members, alumni, philanthropists towards the College fellowship schemes, memorial prizes and endowment funds.
- All the Government and Non- Government financial grants were utilized judiciously, expeditiously and transparently while fully keeping in mind the best interests of all the stakeholders.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC plays major role related to quality improvement amongst staff and students.

- IQAC is involved in the formation and extensive implementation of academic calendar as per university norms. It is involved in organizing seminars/ workshop/ Guest lecture at various levels, involved in planning study tours, Industrial visits and field trips, encourage students to participate in various activities related with academics, sports and Cultural.
- In the beginning of the session IQAC organizes induction program for all newly admitted students, in which they are made aware of the campus rules and the various facilities.
- PTM is organized time to time to interact with the parents of students.

- IQAC also planned to conduct computer literacy program for non-teaching staff.
- Feedback from stakeholders also helps IQAC in understanding the area of concern which needs to be strengthened.
- IQAC with the collaboration of Women - Development Cell organized Training program cum interactive session on Sustainable Menstrual Practices for the girls of our college.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://www.gpssc.in/College.aspx?PageName=IQAC%20Downloads |
| Upload any additional information | View File |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC is considered as a mechanism to build and ensure a quality culture at the Institutional level. The College through its established IQAC set-up regularly reviews its teaching-learning process, structures & methodologies of operations and learning outcomes at periodic intervals as per norms and records the incremental improvement in various activities by performing the feedback analysis of the stakeholders and taking actions based on the analysis of feedback.

Feedback Analysis: The Colleges' IQAC collect feedbacks from stakeholders namely, Students, Teaching staff, Non-teaching staff, Parents and Alumni. Students' feedback is taken during the last two months of every academic session. Likewise, feedback from Teaching and non-teaching staff, Parents, Alumni are also collected during the last two months of every academic session. All the feedbacks collected from stakeholders are meticulously analyzed by the IQAC members. The responses & suggestions of the stakeholders are integrated to the action plan of IQAC for the upcoming academic sessions.

Example 1: Analysis of Students' and Teachers' Feedbacks

Students are provided with printed feedback forms on various

parameters pertaining to Teaching and College like Subject Knowledge of Teacher, Teaching Method, ICT based Teaching, Interactive & Comprehensive Teaching, Teaching Regularity & Punctuality, Conduct of Teachers, Teaching Pace & Syllabus Completion, Students' Academic Encouragement, Study Material Provision, Students' Management, Study Atmosphere, Academic Pace, Personality Development, Career Guidance, Cleanliness / Wi-Fi / Drinking Water facility, Internal Assessment, Office Administration, Teachers' Conduct, Colleges' Reputation, Academic facility, Teachers' Aptitude, Infrastructure etc. and the responses of the students are asked on the scale of Excellent, adequate, inadequate and Ordinary. Feedback from regular students of UG & PG classes on their respective teachers and their teaching process is noted very seriously and teachers with low scores in students' feedback are counseled by the Principal and effective teaching methods & procedures are conveyed to them. During the covid-19 pandemic Feedback form is provided to students as well as all the stakeholders online through Google form.

The feedback forms of Teaching staff consists of questions like Course Objectives, Syllabus Organization, Syllabus Contents, Attendance of students, Discipline of students, Co-operation of staff, students and college administration, facilities available in college, Library, Career Guidance, research based facilities etc. and the responses of the teachers are asked on the scale of yes and No. Based on the responses of the stakeholders, IQAC committee in consultation with the Principal tries to incorporate changes for improvement and betterment so that the follow up actions on enactment of recommendations given by the stakeholders are taken care of.

Example 2: Actions taken based on the Analyses of Feedbacks

On the basis of the analyses of the feedbacks collected from the stakeholders i.e. Students, Teaching and non-teaching staff, parents, alumni during the year, several actions were taken hitherto by the College Admin & IQAC to facilitate the students in their continuous process of learning and to facilitate the teachers in their persistent process of teaching and thereby improving the student centric amenities, teaching tools, educational quality and administrative efficiency of the College. A consolidated list of these actions undertaken during last five years is provided below.

- Enhancement of women safety & security in College campus.

- Augmentation of admission opportunities in the College.
- Infrastructure augmentation of academic and physical facilities in College.
- Construction of a new cycle stand inside the College campus.
- Facilitating the availability of high-speed Wi-Fi facility in the College campus.
- Enhancement of seating capacity of the College.
- Construction of new classrooms in the College.
- Upgradation of Computer Lab.
- Improvement in Common Room facilities of the College.
- Enhancement of toilet facilities in the College.
- Enhancement of RO drinking water facility in the College.
- Enhancement of cultural and sports activities and events in the College.
- Initiation & commencement of new academic programme namely PGDCA in the College.
- Enhancement of ICT based teaching-learning aids and tools in the College.
- Upgradation of classrooms and Labs by installing LCD Projectors with fixed/foldable screens in the College.
- Increment in the usage of Smart Boards in the College.
- Strict adherence to student-teacher attendance regularity in the College.
- Timely completion of syllabus curriculum and co-curricular activities in the College as per the academic calendar.
- Timely completion of internal assessments, quarterly and model exams in College.
- Timely completion of Lab courses & practicals as per the teaching plan.
- Establishment of Student Help Desk in the College.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | https://www.gpssc.in/Content/212_73_IMG_20210720_160039%20(1).jpg |
| Upload any additional information | View File |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit

D. Any 1 of the above

recognized by state, national or international agencies (ISO Certification, NBA)

| File Description | Documents |
|--|---|
| Paste web link of Annual reports of Institution | https://www.gpssc.in/College.aspx?PageName=IQAC%20Downloads&topicid=37 |
| Upload e-copies of the accreditations and certifications | View File |
| Upload any additional information | View File |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is the programme , activities which are in the way of providing equal opportunity for the betterment of society for all.Gender equity focused on women empowerment , women's right, safety for women, developping facilities for women etc..This college is situated at rural area, here Girls students are more than the boys. Here approx.80% students are girls andteaching ,non teaching staff also have thehigher ratio of female person, so the environment is very friendly for female studernt and female staff.

The national and international days concerning with women welfare are organised and celebratedtime to time.Lectures , workshop are organised via both offline and online mode. International Women's Day on 8th of March 2021 celebrated and on this ocaasion a lecture on "Women's Right" was conducted by online mode due to Covid Pandemic to maintain soial distancing and to follow lockdown situation, in which Dr. Priya Rao , Professor, Deptartment of Law , Pt. R.S.U. Raipur delivered a lecture.

Under the combined programme byIQAC and Women development comiteea lecture on " Sustainable menstrual practice " is organised on June 9th 2021 via online mode.,

Red Cross Comitee is also active in our college which also use to organise the programme in welfare of women.In our college NCC

girls wing are active ,which attain acontinuous increase in strength of students .In acadmic year of 2020-21, 53 girls student are enrolled

There are a seperate common room in our college for girls students.In our College there is a active Women Development Cell,which organise the mentoring program for girls students about their health and hygine.Here is the facility of sanitary wending machine in girls common room fore girls.This is managed by women development cell.

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | https://www.gpssc.in/events_details.aspx?id=94 |
| Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | www.gpssc.in |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | View File |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

For the collection of solid waste dust bins are placed at many points in the college in each floor. Biodegradable solid waste like paper,scrap , cartoons, paper cup are dumped into pits.Non degradable waste are processed for recycling and reused. Waste

iron parts of chair are modified in to book rack , ladder etc. condemnation committee provide the report for materials to be condemned. E-waste are stored in a box and latter on send to scrap collectors. Hazardous chemicals of chemistry lab, which is condemnable are dumped in pits deep inside the earth. Liquid waste like basin water roof overflow, floor washing water, liquid flow of chemistry lab are send to the soak pit for ground water recharging. A separate water tank for irrigation of plant are also in the college to avoid water wastage. Hazardous chemical which are expired from chemistry and biology laboratories are dumped inside the land out side the college building in bare land. Old practical record and old news papers, condemned damaged books, waste papers are sell out to dealer of old paper and by means of that we are recycling the paper waste also. The solidwaste, e-waste, chemical waste ,paper waste, water waste are managed in as possible as ways either by college administration afford or by other comfortable support. Prior to this we are avoiding to generate any type of waste.

| File Description | Documents |
|---|---------------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | View File |

| | |
|--|-------------------------------------|
| 7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | A. Any 4 or all of the above |
|--|-------------------------------------|

| File Description | Documents |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

| | |
|--|-------------------------------------|
| 7.1.5.1 - The institutional initiatives for greening the campus are as follows: | A. Any 4 or All of the above |
| 1. Restricted entry of automobiles | |

- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

| File Description | Documents |
|--|---------------------------|
| Geo tagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | No File Uploaded |
| Any other relevant documents | No File Uploaded |

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | View File |

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information :

C. Any 2 of the above

Human assistance, reader, scribe, soft copies of reading material, screen reading

| File Description | Documents |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | View File |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college is situated at the rural area but industrial area. In our college we are practicing the co-education. Here are more than thousands students are admitted as regular students. Here are around 40 teaching and nonteaching faculty members. Here girls and boys are studying together. Students as well as faculty of different cultural background, different religion, different community, different economic backgrounds are studying together without any discomfort.

To maintain inclusive environment we use to celebrate National unity day, cultural events like annual day, fresher party for first year student and farewell for final year students, National days like Independence Day, Republic Day, Teachers Day, Gandhi Jayanti, International Yoga day, Birthday of other National heroes, forestation, but due to corona pandemic situation students were not coming to college and because of this offline gathering could not be possible. In spite of this we tried to compensate them. Via online mode debate competition, poster competition, essay writing etc are organised during the session and the winners of competition are encouraged by rewards and certificate

| File Description | Documents |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The constitution of our country provide us many right for betterment of society and individual human life, although it also bring some duties with it. In this way our college also eminently payed some role during this session , Here we celebrate Constitution day,Human Right Day, Swachhata Pakhwada, Independence Day , Republic day etc, In the Costitution day at 26 Nov. we take Oath to follow the the costitution.Student of science council make other student aware of energy saving by meeting them classwise and sticking posters of awarenes. Students are make aware of taking care the greeneries of college campus. The student of NSS make people aware about wearing masks, maintaining social distancing during covid pandemic. They distribute masks also to people of their own villages. Our college organise PTM(parent teacher meet) faculty wise, in which we interact with their parent along with the respective student. This step also helps to know the level of their moral education.Due to covid period this time it wasconduted via online mode. different online programm regarding value ,right duties were onducted. Debate , poster compititions, essay writting etc were conducted successfully. Here alsoa cultural compition and sports competition usually held but due to covid situation these couldnt be performed in this session.

| File Description | Documents |
|--|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | https://www.gpssc.in/College.aspx?PageName=CODE%20OF%20CONDUCT |
| Any other relevant information | www.gpssc.in |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts

A. All of the above

periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In our College throughout the whole session we organise different National , International Days, Birth days of our famous leader, freedom fighters etc. During the session of 2020-21 most of programs were conducted via online mode and we tried our best to arrange the programme as possible as good during the session so that academic activity would not stop. Here are list of the programs celebrated during session:

1. International Yoga Day 21 June:-
2. Independence day 15 August
3. Teacher's day 5 September
4. Gandhi Jayanti/International Day of Nonviolence 2 October
5. Kaumi Ekta Diwas
6. World Aids Day 1 December
7. Human Right Day 10 December/Veer Narayan Balidan Diwas

8. National MATHematics Day 22 Dec.
- 9.National Youth Day 12 Jan
- 10.republic Day 26 Jan
11. Martyr's Day 30 jan
12. National Science Day 28 Feb
- 13.International Women's Day 8 March
- 14.World Red Cross Day 8 May

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | View File |
| Geo tagged photographs of some of the events | View File |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice

Title : Health& Hygiene Club

Objectives:

- To create awareness about Covid-19(pandemic) amongst the staff and students
- To provide counseling for various health problems including Covid-19
- To create awareness about mental and emotional health
- To promote awareness about fitness through various physical exercise, yoga, meditation & aerobics

The Context :

Coronavirus disease - 2019 (COVID-19) has declared a "pandemic" by the World Health Organization (WHO) in early March 2020. Globally, extraordinary measures are being adopted to combat the formidable spread of the ongoing outbreak. Under such conditions, the "Health & Hygiene Club was established to promote the awareness and preparedness to fight COVID-19 and to make efforts to better the health and well-beings of students, teaching as well as non-teaching staff to achieve physical fitness, mental strength and emotional

The Practice :-

The college Health & Hygiene Club is a voluntary Club formed and managed by students and teachers to promote good health practices and behavior change in the college and surrounding communities .Students are more receptive to new ideas and practices and therefore provide a suitable opportunity to introduce knowledge and habits at a young age .Having adopted good practices from an early age, they are likely to continue so as adults. It will enable reduction of water and sanitation related disease. In addition, students can be catalysts for positive change in their house hold and community. The students have taken keen interest in attending online invited lectures and participated actively in various offline activities such as Yoga & Meditation and Aerobics sessions in the institute. It has been observed that participation of students have been increased in Sports & games.

As a part of " Fit India Movement " on every Saturday students are practicing Surya Namaskar and Yogasans sessions under the able guidance of Sports Officer.

It improved the fitness level and established a vibrant relationship amongst teachers and students which has provided a congenial atmosphere in the class room as well as in the campus.

Evidences of Success

The Students have satisfaction beyond any scale that they are able to understand importance of Health and Hygiene for a blissful life. The WHO has defined health as a state of complete physical, social and mental well being not merely the absence of disease or infirmity Students maintained their mental and emotional health during the lockdown period. They willingly opt to stay home and join online classes without any sign of depression during the

quarantine period. students paid attention on self study and enthusiastically adopted the blended mode of evaluation during the pandemic. they are optimistic about their academic future.

Problems encountered and resources required

Since the session 2020-21 was affected due Pandemic, most of the activities were conducted online. It was difficult for the students to access internet facilities properly as network access is not very convenient in rural areas. During the pandemic period it was very challenging to organize awareness activities in the college premises so we have started to organize activities through virtual mode. At the beginning only 100 participants were able to get the benefit of invited talks but later on we have started our college's Youtube channel and through which maximum number of students can watch the sessions live and afterwards too.

Various Activities & Work done during the Session 2020-21

- Form Different villages on Sanitation, community Health & Hygiene
- Online training for Ncc calls on Covid-19 appropriate behaviour
- Awareness, education and training programme for NSS Volurteers.
- Invited Talk on virtual mode on "Importance of food and Nutrition & Yoga for Healthy Life" on 12.03.2021 The Resource Person was Dr. Aditi Satpathi, Physiotherapost, 100 Students rere benefitted by the talk
- Conducting annual Health Check Up Camp for students
- Hygiene Education
- Ensuring students drink clen safe water
- Awareness program for students to prevent infection of Corona virus

2. Classess for competitive examination

Objective: - To provide a guideline for competitive exam after graduation during graduationlike PSC, SCC, Railway, Banking and various equivalent exams. To make student aware of these exams so that they can appear at right time.To make the student capable of fighting competitive exams. To help student in getting jobs in various posts which arebeing filled by the competition.

The Context: -The concept of taking class for competitive examination is proposed by staff members and Principal in staff council meeting at 2017-18 session. So, from that time we are continuously organising classes for student who are interested. In this academic session also to make students aware of the competition world and enable them to face the challenges to achieve the target.

The Practice: - The Career guidance cell of our college is untiringly working to develop competition skills among students of our college. In the beginning of session 2019-20 in the Staff Council Meeting the career council cell proposed a plan to start classes for competitive exams for the aspirants of PSC, SSC, Banking etc. The plan was welcomed by all the staff members and head of the institution. After acceptance by the staff and with the permission of principal the career guidance cell has convened the program with the expectation of getting satisfactory results. the program was planned to take two classes in a week by two different subject experts. In the last week of every month the test series have organized and the best student (1st ranker) was felicitated and encouraged with certificate and prizes. In the session 2019 a total of 196 students get registered. out of them 8 students were benefitted and cracked the various competitive exams. Successively in year 2020 a total of 116 students get registered out of them 12 were benefitted. The council found that the results are quite satisfactory so the council decided to promote this program in next session with cooperation of all the subject experts.

Evidence of Success :- As a result of this program 8 students in 2019 and 12 students in 2020 were qualified the preliminary stage of State public Service Commission. During session of 2020-21 due to covid no more exam are conducted by recruiting agencies so that no more results or record are known but the practice is continue and we are sure about their implementation and result.

Problem encountered & resources required: - To make students aware and to bring them to such class is tough task because along with regular class they avoid to participate in extra activity. But we regularly make a conversation with the student and make them understand the need of such class.

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | https://www.gpssc.in/Content/254_105_best%20practice%202020-21%20final.pdf |
| Any other relevant information | www.gpssc.in |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Distinctiveness of the college

1. Rural background and admissions of backward girl students are found to be major distinctive features. In our institute there are more than 80% strength consists of girl students. Keeping this in mind we have provided some facilities to them like, common room for girls, Sanitary Napkin vending machine with destroyer, separate toilets in each floor. We also have a women development cell that works for the overall upliftment of these girls. Several activities were also conducted by this cell. Amid the world pandemic due to covid -19 since in the session 2020-21 all the classes were conducted online and the students were not allowed to physically present so some expert lectures were conducted online on the women safety laws, personal hygiene and also an online training session was conducted for the use of reusable sanitary napkins. For these activities we are in regular contact of Infano care-A digital platform for women, Bengaluru and Project Baala, new Delhi. The Project Baala has assured us to provide 125 Reusable Sanitary Napkin Kits to distribute among the girls. Hopefully in the coming session we will distribute to the students. IQAC and Career counselling cell is also planning to organize some skill development courses for the girl students which will definitely help them to earn for their livelihood.
2. Situatedness-
 - Due to its situatedness i.e. surrounded by the industries, the college takes some advantages from the industrial administrations for fulfilling academic needs like, funding for seminars, arrangement of temporary faculties, providing physical facilities and development of college infrastructure. For proper communication with the industries

some of the industrialists are made members of our Internal quality Assurance Cell. We invite them in the quarterly meetings of IQAC and discuss the needs of our institute for infrastructural development. Because of the industrial interest and support we have organized a National Seminar by faculty of science in the last session funded by Prakash Industries, Gogaon and Nandan Steels Ltd., Siltara.

- In the session 2020-21 we got extremum support of nearby industries in Dharsiwa by providing water coolers, RO systems and air coolers (by Rama Steel Udyog), Computers for the newly developed computer lab, Students Desk (table and chairs) for the class rooms of newly constructed IInd floor (provided by SKS Ispat Silatara and Godavari Ispat Siltara).
- A gardener for maintaining developed garden and a gate keeper are also financially supported by the local industrial establishments.
- Green landscape in the front part of college building developed by local industries (Nandan steels, Siltara) they also helped by providing interior plants with pots.

1. Extension activities-

- Our staff support to the Divyang children of Akanksha Divyang School by providing hygiene kit, food kit and uniform.
 - We also help people from other states during natural calamities.
 - During COVID -19 pandemic many of our staff members have given financial support to needy people other than government norms.
1. A large number of students in our college belongs to the economically weaker section of the society. They are financially supported by giving scholarship (BPL scholarship) as per the government norms. Many of our students are self-dependent and earn for their needs. Some of the students are also doing part-time jobs along with their college studies. And the beauty of this fact is all these students are high scorers of the respective faculties. We faculty members motivate and help these students by providing books, notes and study materials.
- Nakul Sahu of M.Sc. Mathematics (Semester I) runs tiffins/snacks center in Dharsiwa. He was first rank holder of B.Sc. III year.
 - Madhav Chakradhari of B.Sc. III is working in Neco

Industries, Siltara.

- Gopal Agrawal of MA Hindi (Semester I) owns a shop of hardware articles.
- Prafull Verma of B.Com III works for newspaper agency (collecting local news and reporting).
- Manisha Verma of M.Sc. Mathematics is working as teacher in Sandipani Vidya Mandir, Parsulidih, Raipur.
- Even some students work in grocery shops and Petrol pumps to earn for their needs.

1. Optimal use of technology -based methods for communication of notices and information to the students and staff.

- Separate Whatsapp group for staff and students (classwise) are created. We share the google meet link to the students through the group. All the important notifications regarding examination, results, scholarship, activities by various clubs, other administrative information are conveyed through Whatsapp group.
- All the notices and information are displayed on the college website so that students can get information timely.
- Some times we use send information and notices through e-mail too.
- Amid Pandemic we have conducted a number of activities on online mode for the students.

| File Description | Documents |
|--|---------------------------|
| Appropriate web in the Institutional website | View File |
| Any other relevant information | View File |

7.3.2 - Plan of action for the next academic year

In our college we all the member of college team have a colletive academic plan out them some are :-

1.We are planning to open new Post Graduate Courses on Botany, Physics, Commerce, Sociology and History the proposal has been sent to the higher education department. .

2.Our college is planning to promote collaborative study by signing MOUs with different technical institutions.

3.To enhance the research atmosphere more PhD bearer teachers are advised to apply for guideship & all teachers are decide to aply for research projects todifferent funding agencies

4.Teachers are advised to orient themselves to wards book writting for their academic growth.

5.Our college staff have decided firmly to launch some value added course and skill developement programme in different streams.

6. We planned for organising the national/ international seminar/symposium/Lecture series.

7.Library automation programme of inflibnet has been decided to purchase for the better and organised library system in our college.

8.We are planning to develope more green land scap in our college premices with the finanical help of idustries.

9.college administration is going to purchase and istall the indoor gym system in sport department.

10.Planning to install solar pannels to promote renewable energy sources and nonpolluting energy sources.

11.Becauseof requirement a well furnished chemistry lab we contact Sarda Group of Industries for financial support they assured us for their collaboarive approach.So to renewate the Chemistry Lab is also in our next year academic plane.

12.To promote more ICT base study we are planning to develope more ICT classrooms.

13. We are also planning for organising campus placement programme by colaborating with the various industries.